

West of Scotland Regional Equality Council Ltd
75th Meeting of the Board of Directors
 Monday 10th February 2020 at 6.00pm
 WSREC Offices, 39 Napierhall Street, Glasgow, G20 6EZ

MINUTES

PRESENT

<u>Board of Directors</u>	<u>Observers</u>	<u>In attendance</u>
1. Cllr Hanzala Malik (Chair)	None in attendance	Mohammed Razaq (MR)
2. Dr Malcolm Green (MG)		Dr. Manal Eshelli (ME)
3. Onkar Singh Jandu (OSJ)		
4. Dr. Javed Gill (JG)		
5. Vince Chudy (VC)		

WELCOME

The Chair welcomed everyone to the meeting and also welcomed Haroun Malik as new co-opted member on the Board at his first meeting also distributed 2020 pocket diaries to all members who wished one.

1. APOLOGIES (bad weather due to storm Ciara)

<u>Board of Directors</u>	<u>Observers</u>
1. Antony Kozlowski (AK)	None
2. Syed Jafri (SJ)	
3. Harriette Campbell (HC)	
6. Haroun Malik (HM)	
7. Cllr Rashid Hussain (RH)	
8. Cllr Anne McTaggart (AM)	
9. Sheela Mukherjee (SM)	
10. Sharon Schlesinger (SS)	

2. MINUTES OF THE PREVIOUS MEETINGS

Minutes of 75th meeting 18th November 2019 were approved as a true and accurate record

3. MATTERS ARISING

- *Action Point: MR to correspond with Stuart Cassidy formally on this matter so a formal response can be obtained from Fatalities Investigations Unit (FIU).*
 Mr reported that he had formally emailed Stuart Cassidy and requested a formal response but missed an email from him requesting further information and only responded to him today with further information. Meanwhile during my recent annual leave the Chair and Ghzala Khan Deputy Director had contacted the fatalities unit on this issue and there has been contact from Denise Bruce of COPFS offering a meeting to discuss the issues. I will contact Denise Bruce and arrange meeting in view to progressing this.

4. CONFLICTS OF INTEREST

There were none

5. FOR DISCUSSION

Reports

a) Finance – Variance statement for month of October 2019

Expenditure: actual **£37,079** and budgeted **£34,117** with a variance of **£2,962** over spend
Income: actual **£24,274** and budgeted **£14,279** with a variance of **£15,125** over budget

The Board was content with explanation of under/over budget expenditure/income and noted the report.

b) Executive Director

The Chair asked for any questions on the Executive Directors report. There were none however, the Chair said he felt again that the Director was still working too hard as has previously mentioned at Board meetings and again suggested that Director may wish to delegate more of his duties to staff colleagues in relation to attending meetings and events he also requested some of these should be delegated to Board of Directors. MR responded that he had delegated some tasks to staff colleagues and will look into relevant meetings and events that could be suitable for Board members to attend.

The Board noted the report and comments made by the Chair

- c) Partner Reports
No partners were in attendance.

FOR DECISION

6. CORRESPONDENCE

There was none

FOR INFORMATION

7. WSREC Business Plan 2020-2025.

MR reported that all the information requested by Alex Rooney of CEiS has been provided and are looking for him now to provide WSREC with a draft Business Plan that staff and Board can scrutinise before the Board are requested to formally approve it.

8. UPDATE: 'Office Move'

The Chair reported that a meeting was had with City Property in relation to the terms of the lease and length of rent free period to bring the property to be occupied. Also had a meeting with Graham Patterson Managing Director of City Building with request assist pro bono with some of the repairs identified by Lambert Smith and Hampton report as work needing carried out before occupation and also first year repair requirements. We are in the process of responding to City property's request for follow up meeting to progress matters. The Chair responded to a question stating that other options are still open and will keep the Board apprised.

The Board noted the report.

9. REPORT SAREC

MG (Chair of SAREC) reported that the AGM and Board meeting were held 5th January 2020 in Edinburgh. There are no specific projects at the moment but the CEO's are meeting and sharing information and working to assist each other, as they should be. MR advised that he had completed a draft application to Awards for All with Ghzala Deputy Director to make some changes which she did and pass on to Dave at GEC to share and obtain any changes required once these have been agreed the application can be submitted.

MG commented that it was made clear to CEO's present that we need to make sure and attend any meetings that have been confirmed for SAREC to show professionalism etc, after the attendance issues with Victim Support. We also are keeping our lines of communication with the Scottish Government on various issues.

The Board noted the report.

10. Coronavirus (Equality Issue)

The Chair advised that there were reports of racist abuse towards chinese community in relation to the virus more so in England than in Scotland and he wished to bring this to the attention of the Board. After some discussion it as agreed that WSREC should be proactive in providing preventative information to its stakeholders about the virus. **Action:** It was agreed that MR will obtain information from the NHS on the Coronavirus and circulate this amongst WSREC's contacts and posters within Napiershall Street building.

11. AOCB

The were none

12. DATE AND TIMES OF FUTURE MEETINGS

Future meetings at 6.00pm meeting room ground floor, WSREC offices agreed as follows:
Monday 27th April 2020