

West of Scotland Regional Equality Council Ltd
60th Meeting of the Board of Directors
Monday 24th April 2017 at 6.00pm
WSREC, 39 Napierhall Street, Glasgow, G20 6EZ

Minutes

Present**Board of Directors**

1. Hanzala Malik (HM) Chair
2. Vince Chudy (VC)
3. Harriette Campbell (HC)
4. Dr Malcolm Green (MG)
5. Onkar Singh Jandu (OSJ)
6. Sheela Mukherjee (SM)
7. Syed Jafri (SJ)
8. Antony Kozlowski (AK)

Observers

- Bob Chadha (North
Lanarkshire Council)
Stuart Cassidy (COPFS)

In attendance

- Mohammed Razaq (MR)
Maymoona Awan
(Presentation)

1. Apologies**Board of Directors**

1. Anne McTaggart (AM)
2. Cllr Rashid Hussain (RH)
3. Sharon Schlesinger (SS)
4. Haji Mohammed Munir (MM)
5. Munir Choudry (MC)
6. Javed Gill (JG)
7. John Service (JS)

Observers**2. Welcome**

Chair Hanzala Malik welcomed everyone to the meeting and on the behalf of the board congratulated Antony Kozlowski on being awarded the silver cross from the Polish Embassy.

3. Presentation one of WSREC's projects

A presentation on WSREC's Let's Cook, Grow & Sew Together project was made by Maymoona Awan (Activities & Engagement Officer). The presentation was a quick summary on what the project had achieved over the last year.

The project delivered the following: *Community Garden; Energy Efficiency support; Zero Waste; Low Carbon Food; Fuel Good Driver Training, Young People programme; Environmental Audits and climate challenge awareness raising.*

After a number of questions and answers the Board thanked Maymoona for the hard work and presentation.

4. Minutes of the previous meetings

Minutes of 13th February 2017 were approved as a true and accurate record, proposed by Malcolm Green and seconded by Vince Chudy

5. Matters Arising**ACTIONS:**

- a. MR to check if the WSREC staff are disposing/shredding confidential documents after the legal limit has passed. MR reported that there were a large number of documents found that needed to be shred. The confidential documents were identified and placed into boxes which totalled eight. So far, half of these documents have been shredded with the rest to follow.

- b. JS to make enquiries for updated literature from COPFS on dealing with deaths, burials etc
 JS was not present at the meeting to give an update but Stuart Cassidy said he will look into this.

ACTION: Stuart Cassidy to look into updated literature from COPFS for this purpose.

6. For discussion

a. Finance – Variance statement for Month of March 2017

Expenditure: actual **£65,855** and budgeted **£40,958** with a variance of **-£24,897**.

Income actual **£32,999** and budgeted £210 with a variance of -£32,789. This variance was due to additional projects such as 'Over to You' and the continuation of MESS Project. In addition, WSREC received funding from Glasgow Clyde College, Scottish Community Development and UWS placement. WSREC also took part in fund raising as well as receiving reimbursements, refunds, stamp sales and income from room hire.

The variance report was noted by the Board

b. Executive Directors Report

The report was noted

c. Partner Reports

i. Police Scotland (apologies received with no report provided)

ii. Scottish Prison Service (no representation or report provided)

iii. Crown and Procurator Fiscals Service (COPFS)

Stuart Cassidy reported to the board that the Fiscal's position on hate crime a still priority. The new Lord Advocate still has strong views on these issues. Stuart also mentioned that the Fiscal have been engaging with schools on various projects and competitions on equality and diversity. Stuart mentioned that Mohammed Razaq has been involved in judging the heats and has been asked to be a judge in the final.

7.

a) Correspondence

There was none

b) Projected Budget 2017/2018

Total Income projected was **£594,304** and projected to spend of £593,926 with a surplus of £378

Confirmed Income of **£451,486**

Unconfirmed Income of **£142,818**

The board noted the favourable position and agreed the projected budget for 2017/18

8. Report SAREC- MG provided a report

MG mentioned that the minutes for the February meeting have just been approved where he advised that the research had been done and fulfilled within the £10,000 Awards for All and £2000 in kind budget. The budget was distributed equally among the four REC's as it was a Scotland wide project. MG stated that the report has now been produced and it turned out to be an excellent piece of work with thanks to all those involved. The report is widely available and the conclusion of the report is clear and acceptable.

MG also had the following good news: The second stage to this project that was applied for has been successful and will provide a sum of £47,000 over the course of the year. This will be distributed evenly between the REC's. The focus this time will be to offer a service to people who have recently experienced hate crime and to provide the appropriate support.

9. WSREC AGM (5th July 2017)

MR reminded the board that the AGM will be on the 5th of July at 5.00pm and will be held at the Glasgow City Chambers.

10. WSREC Away Day (beginning of August 2017)

MR advised the board that the date and time of the away day will be confirmed soon. HM asked MR to exclude the 14th and 15th as these are India and Pakistan Independence Days.

11. A.O.C.B

1. HC complained about the Napiershall Garden being vandalised and the incidents being reported to the Police without any result. HM gave a few suggestions to counter this and MR assured HC that several options are already being looked at i.e. security cameras.
2. MR asked the Board's for permission for WSREC to look into setting up Online Banking because the current method of banking has been found to be lacking in certain areas and problematic for staff when making purchases.

This was agreed by the Board.

12. Date and Times of future meetings

WSREC AGM 5.00pm Wednesday 5th July 2017 at the City Chambers.