

West of Scotland Regional Equality Council Ltd
52nd Meeting of the Board of Directors
Monday 24th August 2015 at 7.00pm
WSREC, 39 Napiershall Street, Glasgow, G20 6EZ
1st meeting after AGM

Minutes

Present

Board of Directors

1. Hanzala Malik (HM) Chair
2. Vince Chudy (VC)
3. Harriette Campbell (HC)
4. Syed Jafri (SJ)
5. Malcolm Green (MG)
6. Anne McTaggart MSP (AM)
7. Mr Onkar Singh Jandu (OSJ)
8. Tunweer Malik (TM)
9. Dr J Gill (JG)
10. Rashid Hussain (RH)
11. Sharon Schlesinger (SS)
12. Haji Mohammed Munir (MM)

Observers

None

In attendance

Mohammed Razaq (MR)
(chair for item 7a)

1. Apologies

Board of Directors

none

Observers

N/A

2. Welcome

The Chair welcomed everyone to the meeting.

3. Minutes of the previous meeting

Minutes of the meeting on 27th April 2015 were approved as a true and accurate record.

4. Matters Arising

5. ACTION:

HM proposed to the board that WSREC should have a contingency plan in case funding which is promised is not delivered. TM proposed a risk analysis on funders to determine the level of risk involved and the findings given to the board. However it was agreed that this issue be delegated to the **finance committee**.

MR reported that a meeting of the Finance Committee dated 23rd June 2015 was provided with the report from the CEO risk analysis related funding. The meeting agreed to continue to apply to funders who provided grants/funding payments in arrears however the risks attached should minimise the risks involved.

6. ACTION:

MR Letter from the Scottish Court Services about renaming the service as Scottish Court Service & Scottish Tribunal Service. HM advised that language was not one of the criteria for being excused from Jury duty and felt strongly that it should be taken into account. **MR to write to the service and request that consideration is given for language issues.**

MR reported that he has written to the Scottish Court and Tribunal Services and awaits a response

7. Elections of Office Bearers

At this point MR took the Chair

a. Chair

Only one nomination for the position of Chair was made in favour of Hanzala Malik MSP, this was proposed by MG and seconded by SJ

b. Vice Chair

At this point HM took the Chair

Only one nomination for the position of Vice Chair was made in favour of Malcolm Green, this was proposed by SS and seconded by AM

c. Treasurer

Only one nomination for the position of Treasurer was made in favour of Harriette Campbell, this was proposed by RH and seconded by AM

d. Secretary

Only one nomination for the position of Secretary was made in favour of Sharon Schlesinger, this was proposed by HC and seconded by TM

8. Co-options

The following co-options were agreed

1. Ms Sheela Mukherjee
2. Mr Munir Chaudhry
3. Mr Antony A.C. Kozlowski
4. Mr John Service

9. Formation of Committees

The Chair passed round a proposed list of committees and membership which was accepted by all those present, these are noted below.

Personnel Committee	Finance Committee	Marketing & Training Cttee
Vince Chudy – Chair	Harriette Campbell - Chair	Sharon Schlesinger – Chair
Haji Mohammed Munir	Vince Chudy	Rashid Hussain
Harriette Campbell	Mr O S Jandu	Malcolm Green
Rashid Hussain	Mr S Jafri	Syed Jafri
Tunweer Malik		Dr Javed Gill
Anne McTaggart		Harriette Campbell
Sharon Schlesinger		

Strategy Committee	Membership Panel
Dr Malcolm Green – Chair	Mr O S Jandu – Chair
Sharon Schlesinger	Rena Bradley
O S Jandu	Mr Khurana
Tunweer Malik	
Anne McTaggart	

Action: Notice to be sent to Rena Bradley and Mr Khurana of their successful acceptance to the membership Panel

10. A.O.C.B.

There was discussion on the suggestion from the Chair that WSREC should be looking at the possibility of charging organisations for a copy of WSREC's annual report. After a lengthy discussion it was agreed to welcome the offer by SS looking into finding a sponsor to pay for the cost of producing the annual report for 2015/16. Also for each Board member to hand deliver 5 annual reports to organisations in their locality.

11. Date and Times of future meetings

Agreed timetable of future meetings at 6.00pm meeting room ground floor, WSREC offices

Monday 19th October 2015

Monday 14th December 2015

Monday 15th February 2016

Monday 25th April 2016